PODCASTLE

INTERVIEW PODCAST OUTLINE TEMPLATE

APPROXIMATE TIME	STRUCTURE	CONTENT
(_ _:_ _-_ _:_ _)	**Introduction** Opening Statement Introduction of Host(s) Mention of Guest Brief Episode Overview	**MAIN THEME** HOOK TALKING POINTS
(_ _:_ _-_ _:_ _)	**Guest Introduction and Background** Host's Introduction of Guest Guest's Background and Expertise Transition to Next Segment	**TOPIC** ● SUBTOPICS ● TALKING POINTS **TOPIC** ● SUBTOPICS ● TALKING POINTS

(_ _:_ _-_ _:_ _)	**Main Discussion - Topic 1**
	Introductory to Topic
	Questions for Guest
	Transition to Next Segment
		TOPIC
		
		● SUBTOPICS
		
		● TALKING POINTS
		
		QUESTIONS
		
		● Question #1
		  ○ Follow up question
		
		● Question #2
		  ○ Follow up question

		● …

(_ _:_ _-_ _:_ _)	**Main Discussion - Topic 2**
	Introductory to Topic
	Questions for Guest
	Transition to Conclusion
		TOPIC
		
		● SUBTOPICS
		
		● TALKING POINTS
		
		QUESTIONS
		
		● Question #1
		   ○ Follow up question
		
		● Question #2
		   ○ Follow up question
		● …

(_ _:_ _-_ _:_ _)	**Conclusion** Recap of Key Takeaways Closing Remarks & Thanking Guest Call to Action Outro and Credits	**TOPIC** ● SUBTOPICS ● TALKING POINTS **TOPIC** ● SUBTOPICS ● TALKING POINTS